SOUTH KING FIRE & RESCUE

Regular Board Meeting
January 25, 2011
Station 68

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Thompson, Fossos, Rickert and Freitas in attendance. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Captain Weeks.

Commissioner Gates welcomed everyone to the meeting.

APPROVAL OF MINUTES
Commissioner Gates noted we have three (3) sets of minutes in our packet he asked for the approval of the minutes of the December 16, 2010 Commissioner's regular meeting. Commissioner Thompson made a Motion to approve all three (3) sets of the minutes, the December 16, 2010 minutes, the minutes of the January 6, 2011 Special Meeting with our Legislators and the minutes of the January 6, 2011 Special Meeting in regards to the MOU. Motion passed with unanimously.

COMMISSIONERS COMMENTS
Commissioner Freitas had no comments.

Commissioner Rickert noted that he attended the fire department awards banquet and he congratulated everyone that received awards, it was a real honor to see the dedication of the employees of South King Fire & Rescue.

Commissioner Fossos noted that he is recovering from surgery and he apologized for not attending the banquet. He added that he is proud to be nominated by the King County Fire Commissioners to the Emergency Management Advisory Committee. Chief Church wrote a nice letter to the King County Executive and Council endorsing Commissioner Fossos. Commissioner Fossos went to the first meeting and he was very impressed, the meeting lasted 2 – 2 ½ hours, their number one goal is to protect the public.

Commissioner Thompson noted that he attended the King County Fire Commissioners & Chiefs Annual Meeting/Installation Banquet, the local ham radio operators group was awarded a $500.00 grant, to assist in whatever they need to carry out their mission, he also attended the department's annual banquet, they had a great time, there were a lot of people dressed up and hats off to the recipients of the awards, the Officer and Firefighter of the year and the other employees that earned awards and were recognized for their service – he added that just being nominated by your peers is a great honor and it means a lot.

Commissioner Gates offered a special thanks to the award winners for what they do, the banquet was very nice, and they had a good time.

PUBLIC COMMENTS
Wayne Corey thanked the District for recognizing his Elder Watch partner Don Harper.

Roger Hershey invited everyone to attend the Federal Way Lions Charity basketball game FWPD vs SKF&R at Decatur High School on Saturday, January 29th at 12 Noon.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates noted that there was one (1) Budget, Finance & Audit Committee meeting this month and everything discussed at the meeting is on the agenda and will be discussed today.

ELECTION OF CHAIR FOR 2011
Commissioner Gates requested nominations for the Chair for 2011. Commissioner Fossos nominated Commissioner Gates. Commissioner Freitas nominated Commissioner Rickert. A Roll Call of votes was done by the Board Secretary:

Commissioner Fossos voted for Commissioner Gates
Commissioner Thompson voted for Commissioner Gates
Commissioner Gates voted for Commissioner Gates
Commissioner Rickert voted for Commissioner Rickert
Commissioner Freitas voted for Commissioner Rickert.

Commissioner Gates is the Chairman for 2011 by a 3-2 vote.

ELECTION OF VICE CHAIR FOR 2011
Commissioner Gates requested nominations for the Vice Chair for 2011. Commissioner Freitas nominated Commissioner Rickert. Commissioner Thompson nominated Commissioner Fossos. A Roll Call vote was done by the Board Secretary:

Commissioner Fossos voted for Commissioner Fossos
Commissioner Thompson voted for Commissioner Fossos
Commissioner Gates voted for Commissioner Fossos
Commissioner Rickert voted for Commissioner Rickert
Commissioner Freitas voted for Commissioner Rickert

Commissioner Fossos is the Vice Chair for 2011 by a 3-2 vote.

RESOLUTION #470 - 2011 BUDGET AMENDMENT
Chief Church reported that we have been working the last couple of months on a few issues associated with our budget. We have given you a budget amendment to consider even though we are only 25 days into the New Year. Chief Church read Resolution #470 into record. Commissioner Thompson made a motion to approve Resolution #470. Commissioner Freitas had a question on the worksheet (page 33) for the total operating expenses for 2012 – 2014 is this best guess or our goals. Chief Church replied that this is best guess based on the information that we have received from King County on Assessed Values. Motion passed unanimously.

UPDATING OF RESOLUTION #320 - PER DIEM & MILEAGE RATES

Chief Church stated that this is our annual update for per diem and mileage rates. The only change is that the mileage rate increased from $.50 to $.51 per mile. Commissioner Thompson made a Motion to approve the updating of Resolution #320. Motion passed unanimously.

320th OVERLAY PROJECT UPDATE

D/C Knorr noted that there is a briefing paper in your packet, for the overlay in front of our property along 320th. The overlay was to happen at the time of development of the property but since we have postponed the development the City has basically said that the overlay needs to be done now. So what you see is a copy of the agreement that we would sign with Quadrant. Quadrant would pay for the costs upfront and we could make yearly payments to Quadrant, the agreement is for five (5) years beginning next year. Our portion of the overlay would be about $198,000. D/C Knorr added that this expense is in the purchase and sale agreement for the property, the overlay is being required to be done much sooner than we expected.

There was some discussion on the interest rate that we would be charged by Quadrant and if we should take the funds out of capital reserve and pay it all at once.

Commissioner Fossos made a Motion that the Board of Fire Commissioners of South King Fire & Rescue authorizes the Fire Chief/Administrator to move forward with the signing of this agreement with the Quadrant Corporation covering the expenses associated with the asphalt overlay of S. 320th Street between 32nd Ave S. & Weyerhaeuser Way. Motion passed 4-1 with Commissioner Freitas voting against it.

320th CENTER ISLAND

D/C Knorr noted that there is a briefing paper in your packet explaining the 320th Center Island Landscaping Project. It was stated in the purchase and sale agreement for this property that we would have to develop the Center Islands on 320th. The City of Federal Way currently holds the bond against the Quadrant Corp. to complete this and they have requested that this responsibility be transferred to us due to the sale of the property and Quadrant wanted their bond released. The City of Federal Way wanted an agreement between the three (3) parties to have the responsibility shifted to us. That when and only when we develop we are responsible for putting in the Center Islands and landscaping as it shows on the design plan. There was some discussion with questions being answered by Marwan Salloum; he is the Deputy Director of Public Works for the City of Federal Way and Cary Roe Director of Public Works for the City of Federal Way. Commissioner Thompson made a motion that the Fire Chief be authorized to move forward with 320th Street Center Landscape Plan with the signing of this agreement with City of Federal Way and Quadrant and allowing Quadrants Bond to be released. Motion carried unanimously.

STATION 68 SIDEWALKS - PROPERTY PURCHASE

D/C Knorr noted that there is a briefing paper in your packet - the City of F ederal Way is looking to redevelop 312th between Dash Point Road and 14th Avenue SW, they want to widen the road, add sidewalks, and a turn lane. This agreement would also allow them to would like

to purchase 9 feet of right of way and to use an additional 10 feet during the construction time. D/C Knorr added that the City has marked off the potential property lines; he added that some fire engines came down to see how they could maneuver around with the potential of the new property lines. It would be tight for our engines but our staff vehicles would be fine. He added that we will have input on the design and development to make sure that we have adequate access, especially in the event of responding to an emergency. Cary Roe mentioned that the City of Federal Way would definitely work with us on the design phase. D/C Knorr added that there is middle school behind our property and a number of kids walk to school every day, this will make it safer for the students.

Commissioner Fossos made a motion that the Board of Fire Commissioners authorize the Fire Chief/Administrator to finalize negotiations and move forward with the signing of the purchase and sale agreement with the City of Federal Way as protrude in the agreement. Commissioner Freitas inquired about the appraisal that was used and the accuracy of it. Commissioner Fossos requested that for the record, that it show that his motion was in reference to Section K. Motion carried unanimously.

GREATER FEDERAL WAY EMERGENCY MANAGEMENT CONTRACT

D/C Trackwell reported that there are no changes to the contract this is just a renewal, it just changes the length of the contract to 2015. Commissioner Freitas inquired if the other partners in the Greater Federal Way Emergency Management have discussed having the Hospital District part of the group? There was some discussion with Cary Roe, the City of Federal Way Emergency Manager and the Board of Commissioners. It was noted that the hospital participates in emergency drills and they are active in the emergency programs. Commissioner Freitas added that there is a new sheriff in town (Mayor Priest) and Commissioner Freitas has spoken with him directly about the possibility of having the Hospital District be a part of the Greater Federal Way Emergency Management Group. D/C Trackwell added that we actively and operationally participate with the hospital for decon and haz-mat drills. Commissioner Fossos made a motion for Chief Church to meet and discuss with the City of Federal Way and the Hospital District (St. Francis Hospital) to discuss our concerns and he approved the interlocal agreement. Commissioner Thompson noted that having the Hospital added to the group, they bring a lot of things to the table; this is currently a weak link. He requested that on section 4 – the annual report that we be given a list of expenditures for the current year and the proposed expenses for the upcoming year and a recap of what has been accomplished and new goals for next year. Cary Roe added that the group has already approved to provide the expense information. D/C Trackwell noted that he has requested that committee consider this request. Motion passed unanimously.

RECOGNITION

Chief Church requested that Chairman Gates and D/C Knorr please come to the front; he added that we recognized the Fallen Firefighter Doug Waller with a plaque hanging at Station 65, this is the station that FF Waller worked at. Chief Church added that we have had two (2) other firefighters that lost their lives while on duty. Chief Church presented plaques honoring the lives of Eugene Parsons who lost his life January 2, 1969 and Fred Auer, Sr. who passed away February 16, 1966 to Chairman Gates and D/C Knorr, these plaques will be hung at two

(2) of our stations honoring these individuals that sacrificed their lives while on duty.

ADMINISTRATIVE TEAM REPORT

Chief Church thanked Lauri and her husband Bob for an incredible night at the awards ceremony, it was wonderful. He added that on February 1st and 2nd he will be in Olympia working with the State Chiefs Board and meeting with our Legislators. Commissioner Fossos wanted to make sure that FF Eric Kiphart knew that Commissioners recognize him for his service to country and the community. Chief Church thanked D/C Pennington for the work the Training Division did with the Pro Board in being Accrediated. CFO Lawson added that we have received the report from the State Auditor and we had a clean report with no findings, this is the 9th consecutive year with no findings.

JANUARY BUDGET

The January budget is .06% over budget CFO Lawson added that there are a number of expenditures that are paid the first of the year. CFO Lawson read into the record the list of expenditures for the month of January.

Mid-Month Utility Warrants (101469-101485) totaling	$34,243.13
Accounts Payable Warrants (101486-101592) totaling	$623,864.77
Payroll Direct Deposit Document for 162 indiv. DD001955-002116 totaling	$1,143,584.52
Payroll Warrants (#100042 -100043 for 3 individuals)	$475.06
Payroll Electronic Federal Tax Payment totaling	$265,458.32
TOTAL approval	$2,067,625.80

PUBLIC COMMENTS

Jerry Galland asked when the 2011 budget would be posted on our website. Chief Church replied that it will be posted shortly.

Meeting adjourned at 1618 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER