SOUTH KING FIRE & RESCUE

COMMISSIONERS MEETING
Station 68
October 21, 2010

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Rickert Fossos and Freitas in attendance. Commissioner Thompson called; he is running a little late. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the September 16, 2010 Regular Commissioner's meeting. Commissioner Fossos made a Motion to approve the September 16, 2010 minutes. Motion passed. Commissioner Gates asked for the approval of the minutes of October 12, 2010 Special Meeting/Budget Hearing. Commissioner Fossos made a Motion to approve the October 12, 2010 minutes. Motion passed.

COMMISSIONERS COMMENTS

Commissioner Fossos reported that 44 years ago this evening, he lost his best friend in Vietnam.

Commissioner Rickert had no comments.

Commissioner Freitas had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

Wayne Corey noted that the Des Moines Farmers Market will be holding their annual chili cook-off on Saturday, October 30th for anyone that wants to participate. He added that he went on a CMT call with A/C Plumlee in Des Moines last week it was very interesting; he is following up with an EMS Advisory Committee, there will be some great stuff coming out of that program, they will be issuing some reports once they get more data.

COMMISSIONERS COMMITTEES

Commissioner Gates noted that there were several committee meetings this past month, the Budget, Finance & Audit Committee met, the HRA Committee met and the Policy & Procedure Committee met.

RESOLUTION No. 465 ADOPTING A BUDGET FOR 2011

Chief Church explained a number of budget changes (cuts) that were made since the budget hearing; presently the department has cut 2.68% which equates to $622,838 from the 2010 budget. Chief Church applauded his team, for their incredible work and they have made

some significant cuts in overtime and other line items. In the last two (2) years we have lost almost 17% in revenue, our goal is that by January 1, 2014, our revenue must meet our expenditures, this year we have taken a huge step in that direction, but we are not there yet, more work to be done in 2011 and 2012.For 2011 we will be taking approximately $1,000,000 out of reserves to close the gap between the revenues and expenses. We have been notified by the King County Assessor that we will be prorated in 2011 due to the Hospital District overlap area, it seems they are not aware of the legislative work that we did in Olympia to gain an extra .25 cents for fire protection, which will protect us in 2011. Lauri is working on setting up a Special Meeting on Monday, November 15th to discuss the Hospital District Withdrawal strategies and how the pro rationing will affect us, we could lose up to an additional $5,000,000.00 if we are pro rated, which this will be very difficult to make up.

Commissioner Fossos complemented Chief Church for his hard work and he added this is like having a nice t-bone steak and now we are down to the bone, we have to figure out a revenue source to help sustain the fire department, we need to look at a 5 year plan. The service that this department provides to the public is second to none due to the leadership and the men and women of this department. Commissioner Fossos gave a vote of confidence to Chief Church and the department for all that they do for us.

Commissioner Rickert noted that he has been around the fire service for 40 years and he hoped he would never see those times again with two (2) man engine companies, hopes we will never see it again it is very dangerous for firefighters and citizens, we can get the fire out but, it just increases the risk of personnel getting hurt and killed. He doesn't want anyone to think the cuts were easy and simple they were very drastic a lot of training has been affected and special ops, he hopes we can maintain special teams with the tight budget and cuts the department had to make. It is disheartening to see the fire department go backwards, which that is what we are doing. He thanked everybody for cooperating and getting the budget down to what we could, hopefully we will see some solution for some of the budget problems, otherwise next year it will really really hurt.

Commissioner Freitas noted as Commissioners we are tasked with providing fire and life safety services from a budget and policy standpoint to the community. Its fun when you have lots of money and it's not as much fun when you don't have a lot of money, but we are tasked with doing that job. There are elements of this budget that he has difficulty supporting but he will support; there are elements of this budget that are only a start, we are very fortunate to have a rainy day fund. He will be voting in favor of the budget.

Commissioner Gates noted that he will also be voting in favor of the budget, this is the first time that he can recall that the expenditures have gone down, obviously not the first year our revenues have gone down, it's a tough situation and it won't get any better. We will have to take about 1 million out of reserves in 2011 and about 1.5 million in 2012 and 1.5 million in 2013 until we get our revenues and expenditures to meet in 2014. This budget does avoid layoffs in 2011 but there is always the possibility for 2012 and 2013. By using reserves in 2011 we can keep as many people on the street as possible. Thank you Chief Church and

everybody for putting the budget together it was a lot of work and Chief Church was still working this morning trying to find some more reductions.

Commissioner Fossos asked if we could hold up on this resolution and skip to #9 on the agenda so that Commissioner Thompson will have the opportunity to comment on the budget.

RESOLUTION No. 467 PUBLIC RECORDS REQUESTS

Commissioner Freitas noted that the Policy & Procedure Committee met and went through the elements of Resolution 467 the committee's intent was to stay as close as possible to the state regulations which we have been following up to this point and apply to the best as we can to the current situation and current times. We have limitations we but follow the state law and do the best we can. The Policy & Procedure committee recommendation would be to pass the resolution.

Chief Church read Resolution #467 into record. Commissioner Freitas added that along with the resolution we have the Standard Operating Guideline to follow. Commissioner Freitas made a motion to adopt Resolution #467. Motion passed.

CHIEF/ADMINISTRATOR'S REPORT

Chief Church noted that it is with great sadness, to report that Tom Hearne is not doing very well, Hospice has stepped in to help take care of him and he is sadly reaching the end of his path.

Chief Church added that he has spent a lot of time working on the budget and he thanked his team for working hand in hand it definitely isn't easy. He thanked D/C Pennington and Steve Denton for volunteering to serve on the task force for vertical standards WAC 296.305. Chief Church had tasked the group to identify the issues and come up with solutions. They will have a joint letter from from the State Commissioners and the State Chiefs to Labor & Industries outlining their concerns and solutions. We will have a Special Meeting on November 4th to discuss the Self Funded HRA and Lauri is working to coordinate a Special Meeting on November 15th to discuss the impact of pro rationing and how we can help protect ourselves.

Commissioner Thompson arrived at 1620 hours.

RESOLUTION No. 465 ADOPTING A BUDGET FOR 2011

Continued from earlier in the meeting, Chief Church read Resolution #465 into record.

Commissioner Thompson thanked everyone for their hard work on the budget and in meeting our obligation to the citizens. We have worked really hard the last couple of years to keep costs down. He appreciates everybody's hard work.

Commissioner Fossos made a Motion to approve Resolution #465. Motion passed unanimously.

RESOLUTION No. 466 ADOPTING PROPERTY TAXES TO BE COLLECTED IN 2011

Chief Church read Resolution #466 into record. Commissioner Freitas added that this resolution addresses pro rationing with the King County Flood Control District. Chief Church explained the pro rationing with the King County Flood District. Commissioner Thompson made a Motion to adopt Resolution #466. Motion passed unanimously.

EMERGENCY OPERATIONS, SPECIAL OPERATIONS, EMS & WELNESS & FITNESS

A/C Plumlee noted that Zone 3 responded to an apartment fire in the Steel Lake area, the crews did a great job of putting the fire out. He added that the biggest concern lately has been the budget; we will find ways to get things done. He reminded everyone that the flu shots and hearing tests begin tomorrow. B/C Kahler had no comments.

LOGISTICS, FLEET, FACILITIES & ACCREDIATION

D/C Knorr noted that he had previously reported that the Facilities Supervisor would be retiring in January of 2011; he has moved his retirement up to December 31, 2010.

EMERGENCY MANAGEMENT

D/C Trackwell reported that there are 2 items in your packets;

- Upcoming events on November 18 exercise with the Washington Department of Emergency Management; this is a follow-up to the FEMA exercise, held last August.
- There is a sheet in their packet of the NIMS Classes, the yellow highlighted classes are optional and they are available online.

He also added that the Howard Hansen Dam has about a 1/60th% chance of failing.

PREVENTION/PUBLIC EDUCATION/PULBIC INFORMATION

D/C Olson reported that A/C Plumlee had brought up Steel Lake fire the gal that jumped couldn't get into stairwell because of heavy smoke. During the investigation we found that 6 smoke detectors didn't work. The building was built in 1978 with all battery operated smoke alarms. It is the responsibility of the building owners to provide smoke alarms but the occupant's responsibility to maintain the batteries. Saturday from 11-12 staff will be going through the entire building to make sure the alarms are working; we will have interpreters available as there are several languages that are spoken at this building.

D/C Olson is beginning his 4th year of the EFO Program and gave a report on revamping our external and internal Stake Holders.

TRAINING AND SAFETY

D/C Pennington reported that a couple of months ago there was a site review by the National Pro Board of Accreditation and they recommended us making a few changes. The changes have been made, so tomorrow they are forwarding a letter of recommendation that the Training Division become accredited. Earlier this month we were able to work with the State Fire Marshal office on a few accreditation things. We will be at the same level as the State of Washington as far as accreditation, for firefighter 1 & firefighter 2 and Haz-Mat. This opens up some career paths for some of our staff.

HUMAN RESOURCES

Mary Stevens reported that the HRA vote by the Union will be ending on November 1st and there is a Special Meeting scheduled for November 4th for the Board to approve the Self Funded HRA. She will be sending information to the Commissioners ahead of time so they have time to review the material prior to the meeting. She added that we will have four (4) retirees this year and the positions will not be replaced. She applauded the department for absorbing all of the work and producing more with less resources, we also have 2 retirements that have already been announced for next year and they will not be replaced. She also thanked Chief Church for his leadership and reminded everyone that the MDA Fill the Boot will be taking place tomorrow and on Monday night the Firefighters Foundation will be having a fundraiser dinner for Fallen FWPD Officer Brian Walsh from 4:00 pm - 8:00 pm.

Commissioner Fossos added that it is very unfortunately that the FWPD Officer was killed in the line of duty and his widow will not be receiving death benefits, he gave his life to the community and his family will to suffer.

INFORMATION TECHNOLOGY

IT Director Ganem had nothing to add to his report.

FINANCE

CFO Lawson reported the Auditor has finished up our 2009 Audit and it was a clean audit, with no findings or management letters, an Exit Conference will be scheduled in the next couple of weeks.

OCTOBER BUDGET

The October budget is 5% under budget. CFO Lawson read into the record the list of expenditures for the month of October.

VOUCHERS

The following Vouchers/Payments were approved and signed by the Board.

Mid month utility vouchers documents (101079 -101091) totaling	$21,256.82
Accounts Payable Vouchers (101101 -101207) totaling	$762,224.41
Payroll Direct Deposit Document for 162 individuals DD001470-001631 totaling	$892,495.35
Payroll Check Voucher Document (#100033 - 100035 for 3 individuals)	$5,273.25
Payroll Electronic Federal Tax Payment totaling	$178,190.96
TOTAL approval	$1,859,440.79

PUBLIC COMMENTS

Jerry Galland asked what he was referring to on Resolution #467 what is the guidelines/ supporting documents called? Commissioner Gates replied it is called the Standard Operating Guidelines Section G, Division 17, and Reference Policy & Procedures.

Commissioner Fossos made a motion that beginning January 1, 2011, all Fire Commissioner Meetings will no longer be recorded, and the minutes will be in written format done by the Board Secretary and will be adopted and approved at a regular board meeting of the Commissioners. Commissioner Freitas made a Motion to table it to be discussed at the Policy & Procedure Committee Meeting or the Rules & Regulations Committee. The motion was tabled and referred to the Policy & Procedure Committee.

The meeting adjourned at 1652 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY