SOUTH KING FIRE & RESCUE

COMMISSIONERS MEETING
Station 68
May 20, 2010

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Rickert, Fossos and Freitas in attendance, Commissioner Thompson called, he will be a little late. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Chief Church.

Commissioner Gates welcomed everyone to the May 20th regular Board meeting.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the April 20, 2010 Commissioner's regular meeting. Commissioner Fossos made a Motion to approve the April 20th minutes as submitted. Motion passed. Commissioner Gates asked for the approval of the minutes from the Special Meeting on May 6, 2010. Commissioner Rickert made a motion to approve the May 6th minutes, with the following correction to his comments, on the second page it should have read he was concerned with the aerial being used as a front line engine, which would cause it to wear out sooner.

COMMISSIONERS COMMENTS

Commissioner Freitas had no comments.

Commissioner Rickert noted that he attended the King County Commissioners meeting last night and the King County Commissioners E-Board meeting.

Commissioner Fossos thanked everyone for allowing him to participate in the Special Meeting on May 6th via the conference call. He added that he attended the WFCA Legislative Day in Yakima and the King County Commissioners meeting last night.

Commissioner Gates reported that it has been a busy month, he attended the following meetings, Scout Nite, it was very well done with excellent attendance. He along with A/C Plumlee and CFO Lawson attended the 30th District Democrats meeting to inform and educate them about Prop One, on May 6th he attended the Special Meeting and on May 11th he attended the Budget, Finance & Audit Committee meeting. Commissioner Gates noted that he attended a preview of the library on 1st Avenue, they are finishing up their recent remodel, which they added about 10,000 square feet and it is spectacular, if you have a chance take a look at it, they will be opening up on June 5th, this is a great addition for the Federal Way Community. Commissioner Gates along with Commissioner Freitas and A/C Plumlee attended the Federal Way City Council meeting last night, we were presented with a Proclamation recognizing and celebrating the week of May 16-22 as Emergency Medical Services Week and he attended the King County Commissioners meeting last night.

PUBLIC COMMENTS

Chief Church reported that he spent the last two (2) weeks across the pond, it was a unique time over there with the volcano erupting and everything taking place in London. It was exciting to see the history in the making with the Prime Minister being appointed by the Queen. It is the first time that he has taken two (2) weeks off and actually been on vacation. So if he falls asleep, he apologies ahead of time as he is still on Paris and London time.

COMMISSIONERS COMMITTEES

Commissioner Freitas noted that the Policy & Procedure committee met, minutes were posted and Commissioner Thompson will be reporting on the Policy & Procedure Committee meeting when he arrives.

Commissioner Rickert reported that at the Budget, Finance & Audit Committee meeting, we discussed the following items:

- Applying for the SAFER Grant to maintain staffing
- Applying for AFG Grant for VHF Radios
- Reviewed the resolution and policy to write our own checks in the event there is an emergency, like an earthquake.
- Reviewed the resolution on benefit charge exemptions, this will be discussed again at the Retreat or a Special Meeting as we are waiting for some additional clarification from Joe Quinn.

SPECIAL RECOGNITION

Chief Church reported that he is always pleased to recognize special people doing special things; he called Chairman Gates and D/C Knorr to the front of the room. D/C Knorr introduced Wendall Kuecher and asked him to come to the front he added that in 2008 he was assigned to work on bond planning and in looking at the Brooklake property that we owned he realized it was a little small for a fire station so he went to the Federal Way Community Center so see if they had any land to spare. D/C Knorr reported that it doesn't happen every day that you can walk into an office and ask for property and get a response of "well of course we would be happy to help the fire department, we don't want any money and how much land do you need" Wendall is the President of the Federal Way Community Center.

Chief Church read the certificate into record which was followed up with some pictures of Chairman Gates, Chief Church, D/C Knorr and Wendall Kuecker. Wendell thanked us very much, they are proud to be able to help the fire department, Brooklake holds a lot of sentimental value to many and he can't think of a better way to use the land than to give some to the fire department, which we all need and use their services.

RECOGNITION OF APPOINTMENTS & PROMOTIONS

Chief Church noted that we have a few more recognitions tonight; he requested that A/C Plumlee and Mike Lawson please come forward. Chief Church congratulated Mike Lawson for his promotion to Lieutenant that was effective May 1, 2010; Chief Church read the certificate into record. Pictures were taken with Chairman Gates, Chief Church, A/C Plumlee, Lt Lawson and his family. Lt. Lawson noted that this is a long time coming….

Chief Church requested that D/C Olson please come to the front of the room. Chief Church noted that with the retirement of AFM Raymond at the end of June, which we wish him the best of luck, we will need a new AFM, so he requested that AFM Goodsell please come forward. Chief Church congratulated AFM Goodsell and read the certificate into record which was followed with some pictures. D/C Olson added kudos to Captain Raymond for his great leadership and congratulations on his retirement; we welcome AFM Goodsell to the fire prevention division. AFM Goodsell thanked everyone for their trust in him for the position.

Chief Church requested that IT Director Ganem please come to the front, Chief recognized Joe for 10 years of service by presenting him with his 10 year pin, and he added that we have an individual here that is celebrating 30 years of service. Chief Church requested that D/C Olson and DFM Ingham please come to the front. DFM Ingham was presented with his 30 years of service pin.

EMS WEEK PROCLAMATION

Chief Church thanked Chairman Gates, Commissioner Freitas & A/C Plumlee for attending the Federal Way City Council meeting to accept the proclamation recognizing EMS Week and he his very proud that our Board would like to issue a proclamation recognizing EMS Week. Chief Church read a proclamation into record with the Board of Commissioners recognizing EMS Week. Commissioner Fossos made a motion to approve the Proclamation recognizing EMS Week. Motion carried.

A/C Plumlee added that it is amazing at how the Medic One program has developed and evolved with time. They have proved themselves in the care and life saving of patients. In South King County we have been fortunate that we have two (2) medic units. There has also been comments made nationally that if you are going to have a heart attack, King County is the best place to have it due to the exceptional survival rate.

DISCUSSION ON THE POSSIBLE BUDGET CUTS

Chief Church reported that we will continue to educate the public on Proposition One so they are well informed to vote and set the direction of the department for the future. Chief Church added he is working with his staff on the budget cuts if Prop One fails. So far we have made a number of budget cuts and hiring freezes.

After some discussion it was agreed that we can discuss this further at the Retreat on June 18th. Chief Church has been working on and has created a bad case scenario, a worst case scenario and a horrible case scenario which he will share these and some additional cuts in programs, special teams and personnel that could be made if Prop One fails.

Commissioner Fossos noted that as a Commissioner there is no greater cause than to make sure the public is aware how important it is for us to move forward on the budgetary issues you have identified. It is in our best interest to show them how they can help us maintain the level of service that we have, he is completely supportive of that, as an elected official it is his obligation. With 40 years of experience in the fire service he takes this very seriously and people could possibly die, if we don't have the services available when they are needed . When we take the oath we are to protect life and property with life safety being the most

important, we will do that at all costs as far as life safety first then property, life is the most important essential. We have resources to continue doing what we are doing and those of us that have seen our programs and services at work it is essential that we keep those services going strong and continue our training, we can't go back, but it is good to take at look at the alternatives and to show citizens how devastating it can be.

Chief Church added that this is his 33rd year in the fire service and he has never seen anything like this. He also teaches budget classes in the fire service, it is a very unique time.

Commissioner Freitas noted that it is a unique time, there are severe economic restraints out there. He highly supports the fire service and EMS services; there are tough decisions to make.

Commissioner Rickert noted that after being in the fire service for over 40 years he has never seen as big of a crisis that we face today. Public safety is real important to the community and by the way we are representing Prop One. The community has a choice for us to stay as we are and to maintain the current services we provide and maybe take a few cuts as we have already taken or fall behind having less service with additional cuts. It is important for us to educate the public on Prop One, which we are not asking for extra money we just want to maintain the services we provide; he believes the citizens will support us. From the citizens that he has spoken with if they understand Prop One, they support the department in maintaining services. We will survive but he hopes we don't have to cut additional services to do that.

Commissioner Thompson arrived at 1640 hours.

TOPICS FOR JUNE 18th RETREAT

Chief Church reported that at the June 18th Retreat we will be discussing potential budget cuts, 52.33 Response Data, our Finances to date and the Commissioners Guidelines. He added that if you have any other requests for topics of discussion, please forward them to Chairman Gates.

COMMISSIONER COMMENTS

Commissioner Thompson apologized for being late; he was on the other side of Enumclaw. He added that the Policy & Procedure Committee met and we will be talking about their topics a little more at the Retreat. He added that the WFCA Education Committee will be meeting on June 19th; he is trying to get them more proactive instead of reactive, he added that he is also working with the King County Commissioners E Board, they need to get the association back on track and he is hoping to have everyone complete a questionnaire on some of the topics they would like to see discussed at a meeting.

CHIEF/ADMINISTRATOR'S REPORT

Chief Church apologized that he was unable to attend the King County Commissioners meeting last night. He thanked A/C Plumlee, Lauri Perry and his team for taking care of things while he was gone. He is looking forward to next week, at this time; he is running unopposed for the position of President of the WFC, which will be quite an honor. Chief Church noted that there are a number of Retirement Celebrations coming up:

- Des Moines Police Chief Baker's celebration is June 12th
- Federal Way Schools Superintendent Murphy's celebration is June 17th
- Tom Hearne with Medic One is retiring after 30 years of service, his celebration is June 19th

Chief Church reminded the Commissioners of the following meetings coming up:

- JLM Meeting with Commissioners Gates & Thompson on Friday, May 21st at Station 62
- Retreat on Friday, June 18th at Station 68
- Cat – Special Meeting on Thursday, June 24 th at Station 68

EMERGENCY OPERATIONS, SPECIAL OPERATIONS, EMS & WELNESS & FITNESS

A/C Plumlee welcomed Chief Church back and thanked the Commissioners for attending the committee and special meetings. He added that he has been working on the CMT (Community Medical Technician) Pilot Project for responding to non/very low emergent calls. This program will begin on July 1st. A/C Plumlee reported that we had a pretty interesting call this weekend about an incident at Redondo, it is an incredible story you can watch the video of the rescue and CPR on the Federal Way Mirror website, a bystander took the video via a cell phone. A/C Plumlee also thanked everyone for their help while Chief Church was gone.

LOGISTICS, FLEET, FACILITIES & ACCREDIATION

D/C Knorr reported that Tom and Lance are completing the Station 26 Fitness Room enlargement; the lighting upgrade via the PSE Grant is now completed, we will be monitoring the utility expenses to see the cost savings. The Station 63 remodel is moving right along, they are tearing apart the bunkrooms, adding seismic plates as we are working to upgrade this station from rubble to life safety in the event of an earthquake.

EMERGENCY MANAGEMENT

D/C Trackwell's report is in your packet, he is attending a WebEOC Conference.

FIRE MARSHAL/PREVENTION/PUBLIC EDUCATION/PUBLIC INFORMATION

D/C Olson noted that he has been elected to serve on the CIS (Communities in Schools) Board.

So far six (6) states have adopted the Fire Sprinkler Code, Washington has moved it to the technical appendix which gives the Cities the option to opt in or opt out, it is a very tough push, especially in this economy. He continues to work on the high rise issues with A/C Plumlee and the potential challenges for ops, he is also working with the building officials at the Cities. He added that all of our CPR classes have been full and we have a new very popular class which is Spanish CPR. This class is so popular; we will be adding a Spanish CPR phone line. Please take a look at the website when you have a chance, they have been doing a lot of work on it.

D/C Olson reported that we will be working on a new program, the King County Housing Authority has received a grant for installing safety element in their residences with the hope it will eliminate kitchen fires. PEO Kay is taking the lead on the educational piece, this is a great program and we may take a look at applying for our own grant to help some of our other

citizens.

TRAINING AND SAFETY
D/C Pennington's report is in your packet, he is attending Advancing Leadership.

HUMAN RESOURCES
Mary reported that Monday and Tuesday she held a volunteer orientation; we have approximately 12 volunteers at this time. Timothy Doyle was in attendance discussing with the volunteers their King County Emergency Worker Cards, the volunteers will help us in the event of a disaster, and they are a great asset to our organization, they do this to help our community. Mary added that she is looking at the new Bates hiring list for the potential of hiring some firefighters pending the passage of Prop One.

INFORMATION TECHNOLOGY
IT Director Ganem reported that we are printing our own checks adding that we are evaluating and finishing up the information for applying for the AFG Grant which is due next week. He added that Information Systems is planning to implement the Upgrade the first weekend of June (June 5th & 6th) he will be demonstrating some of the new features at the June 18th Retreat.

FINANCE
CFO Lawson's report is in your packet, he is unable to be here tonight.

MAY BUDGET
The May budget is 1.22% under budget. Chief Church read into the record the list of expenditures for the month of May.

Mid-Month Utility Warrants (100503-100516) totaling	$20,683.14
Accounts Payable Warrants (100517-100625) totaling	$863,544.88
Payroll Direct Deposit Document for 164 individuals DD656-819 totaling	$891,517.72
Payroll Warrants (#100010-100014 for 5 individuals)	$7,015.27
Payroll Electronic Federal Tax Payment totaling	$175,682.65
TOTAL approval	$1,958,443.66

PUBLIC COMMENTS
Wayne Corey reported that the Elder Watch program is working closely with the King County Senior Services Agency & Prosecuting Attorney.

Hugh Wilson had a few questions for the Chief on Prop One:

- How do you intend on educating the public about Prop One? Chief Church replied that we will have information on our website, we will be sending educational mailings via the newsletter, we will be meeting with Service Clubs and Home Owners Associations, we make ourselves available to answer any questions, and we want to make sure our citizens understand what they are voting for.
- What percentage of loss is that? Chief Church replied that we have lost between 3.6-

3.7 million dollars which equates to a loss of 14.6%. Hugh Wilson noted that he is really concerned about this; his taxes have increased 73% since 2006. Chief Church noted that our job is to educate the citizens and let them decide the level of service they would like us to provide.

Roger Hershey noted that Bud Baker is no longer with Woodinville Fire; he is now the Fire Marshal at Eastside Fire & Rescue.

Wayne Corey passed out coupons to everyone at the meeting; they are good for free lattes at the Des Moines Farmers Market.

Commissioner Thompson encouraged Hugh Wilson to contact Chief to set-up a time so we can come out and talk to them about Prop One, we would be happy to answer any of his questions. Hugh Wilson noted that he was opposed to how the Federal Way Mirror wrote the article.

The meeting adjourned at 1730.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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BOARD SECRETARY