SOUTH KING FIRE & RESCUE

COMMISSIONERS MEETING
Station 68
April 20, 2010

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Fossos, Thompson and Freitas in attendance. Commissioner Rickert was excused. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by David Lawson.

Commissioner Gates welcomed everyone to the meeting.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the March 18, 2010 Commissioner's meeting. Commissioner Fossos made a Motion to approve the March 18th minutes. Commissioner Gates noted that he will be abstaining as he wasn't in attendance at the meeting. Motion passed. Commissioner Gates asked for the approval of the minutes of the March 25, 2010 Special Meeting/CAT meeting. Commissioner Fossos made a motion to approve the March 25th minutes. Commissioner Gates noted that he will be abstaining as he wasn't in attendance at the meeting. Motion passed. Commissioner Gates asked for the approval of the March 31, 2010 Special Meeting / Benefit Charge Workshop. Commissioner Thompson made a motion to approve the March 31st minutes. Motion passed.

COMMISSIONERS COMMENTS

Commissioner Thompson reported that this is his second time here this month, last Thursday; he pulled in the driveway and didn't see any cars so he knew we weren't having a meeting. He added that he attended all of the meetings that we just approved the minutes for and he attended and was impressed with the CAT meeting and the discussion that took place. He attended the WFCA Saturday Workshop in Ocean Shores, it was a good class, there were lots of people there and even some from King County Districts that he hadn't see at conferences before. He will be heading to Yakima for the WFCA Legislative Roundtable, please let him know if you have any legislative ideas or suggestions that he can share at the Conference.

Commissioner Freitas had no comments.

Commissioner Fossos reported that he attended the Federal Way Emergency Management meeting on April 8th at the Federal Way City Hall; he wished that more elected officials would have attended the meeting; it was a good meeting with a full range of topics. He also attended the Exit Conference with the Auditor, he will be going to Yakima to attend the WFCA Legislative Roundtable at the end of the month and he also attended other meetings that were approved. He wanted to remind everyone that we are not a bedroom community as was mentioned at the CAT meeting he added that at he had a disagreement with an individual at the CAT meeting for calling us a bedroom community.

Commissioner Gates reported that he attended several meetings this month including the SLP committee meeting, the Special Meeting - Benefit Charge Workshop and the Exit Conference with the Auditor.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONERS COMMITTEES
Commissioner Freitas reported on behalf of the Insurance Committee, our insurance agent, Jack Stanford was also present at the meeting. The committee reviewed the insurance policy and other documentation during the meeting, we cannot be assessed a fee as we are associate members of the CIAW Pool Insurance. He added that Commissioner Thompson's concerns have been addressed and we are in reasonable shape at this time. He added that Chief Church sent a letter to CIAW on behalf of the Board that we have the option to withdraw from the pool in September of 2011; we must give them a year's notice. He added that he would like the HRA Committee to inform and involve the Insurance Committee sooner rather than later.

Commissioner Gates reported on behalf of the Budget, Finance & Audit Committee, they had the Exit Conference with the Auditor. We had a clean Audit for 2008, there were no findings or management letters and the Auditor will be back sometime October - November to do the 2009 Audit.

Commissioner Gates added that the SLP committee made their report at the March 31st Special Meeting/Benefit Charge Workshop.

Commissioner Fossos commented that the letter that Chief Church wrote to King County Executive Dow Constantine was very well written. Chief Church read the letter that he and the Commissioners received as a response from King County Executive Constantine.

RESOLUTION #455 ALLOWING FOR A BENEFIT CHARGE BALLOT MEASURE ON THE AUGUST 17th PRIMARY BALLOT
Chief Church read Resolution #455 Allowing for a Benefit Charge Ballot Measure to be placed on the August 17th Primary Ballot into record. Commissioner Fossos made a Motion to approve Resolution #455 adding that it is essential we move forward, this is going to stabilize the funding of the department, he requested that his fellow Commissioner support this Resolution. Commissioner Thompson added that it is very important to understand and stabilize the financial future and provide the level of service that our citizens have come to expect from the fire department. The benefit charge meets the goals of the Strategic Leadership Planning committee, the community and the department, it is important to change and stabilize our method of funding now and in the future. Commissioner Freitas noted that he will be voting against the resolution. Adding that it is not the right time, due to the high level of unemployment, the number of commercial property vacancies and the number of residential properties that are in the foreclosure process in our communities, the economy is not right. He added that the Benefit Charge is not right for this economy charging residents for the benefit charge when they can't make ends meet right now. Commissioner Gates

added that he supports the benefit charge as it is a stable source of revenue and we can continue keeping our Class 2 insurance rating, our AA+ Bond rating and we can continue providing emergency services and good response times that our citizens have come to appreciate and expect from us. The Municipal League of King County endorsed Proposition One in Kent; he read a sentence that they has as part of their recommendation '*that we support the use of new fire Benefit Charge in combination with property tax because it is fair and balances general purpose taxes and user fee charge to facilities based on risk and need for service*'. He will be voting in favor of the resolution. Motion passed 3-1 with Commissioner Freitas voting against the Resolution.

RESOLUTION #456 ALLOWING FOR A BEENFIT CHARGE BALLOT MEASURE ON THE NOVEMBER 2nd GENERAL BALLOT

Chief Church reported that Resolution #456 provides us with back-up to be on the November 2nd General Ballot in case benefit charge fails during the August 17th primary election. We have to pre file, but once it passes in August we will have time to remove it from the November 2nd Ballot. Chief Church read Resolution #456 into record. Commissioner Thompson made a Motion to approve Resolution #456. Commissioner Freitas noted that he will be voting against the resolution as it has the potential to cost the department approximately $400,000, to have both measures on the ballot in August and November, if it fails the August primary election. He will be voting against the Resolution. Commissioner Fossos will be voting in favor of the resolution he sees it as a $400,000 cost for saving citizens lives, keeping firefighters staffed so they can respond to emergency calls and continue providing the great response times and service that our citizens have appreciated in the past. We may not have to spend that much if we are successful during the August primary election. This resolution saves lives. We will be in dire straits if we don't pass this now; we are very progressive and this is a very fair of moving forward. Motion passed 3-1 with Commissioner Freitas voting against the Resolution.

RESOLUTION #457 ADOPTING THE UPDATED HAZARD MITIGATION PLAN

Chief Church read Resolution #457 into record adding that we are adopting our own plan, we were originally part of King County's Plan. Commissioner Freitas made a Motion to approve Resolution #457 adding that we are leaders in the field and getting our own plan adopted is great. He will be voting in favor of this resolution. Motion passed.

RESOLUTION #458 AUTHORIZING PAYMENT FOR VOTER'S PAMPHLET IN AUGUST

Chief Church read Resolution #458 into record adding that this authorizes us to pay our share of the voter's pamphlet. Commissioner Fossos made a motion to approve Resolution #458. Motion passed 3-1 with Commissioner Freitas voting against the Resolution.

CHIEF/ADMINISTRATOR'S REPORT

Chief Church reported that there are a lot of things going on. Interviews for the Assistant Fire Marshal position were held yesterday, there were five (5) incredible candidates. D/C Olson added that AFM Raymond has done a great job; he added that there were five (5) great candidates, Captain Crossen, Lt. Herrera, Lt. Jones, Lt/DFM Moul and Lt. Goodsell and Lt. Goodsell will be the next AFM, he will start May 1st working with AFM Raymond for a few

months until AFM Raymond retires. Chief Church added that today was the Lieutenant Assessment, the scores will be posted in the next few days.

Chief Church reported that he attended the City of Des Moines Summit which included discussion on the Waterland Parade whether or not they should continue the festival and the economic times. Des Moines Police Chief Baker announced his retirement. Chief Church was also invited to a meeting with the City of Des Moines and Water District #54. Chief Church & D/C Olson attended the meeting, last year we wrote a letter of support as they were applying for a grant for some federal funding to assist with the lack of water flow. At the meeting they announced that they will be receiving $486,000 they are also looking at obtaining LTGO Bonds that the City would go forward with and then sign an interlocal agreement with District #54 this would bring the total cost of the project to nearly 1.7 million which would add a 12" main through the downtown corridor to improve the water flow.

Chief Church added that the legislative session is over, we were very successful in passing a number of fire service bills the E-911, Impact fee bill and allowing the State Fire Marshal into the LEOFF system. It was a very good year with a lot of hard work and great partnerships.

Chief Church added that depending on what the volcano is doing, he will be out of the office April 29th - May 19th and May 24th - 29th he will be attending the WFC Conference which, if all goes well, he could be named President of the WFC.

EMERGENCY OPERATIONS, SPECIAL OPERATIONS, EMS & WELNESS & FITNESS

Chief Church reported that A/C Plumlee is at Station 62 finishing up with the Lieutenants Assessment.

B/C Chaney added that the biggest news lately has been the Lt. Exam.

B/C Stinnett reported that B-shift had a big house fire last week. It was fully involved then they arrived. The resident went to school to pick-up her daughter and when she returned it was on fire.

LOGISTICS, FLEET, FACILITIES & ACCREDIATION

D/C Knorr added that in addition to his written report he has been reviewing our response times while preparing the information for the Annual Report and it looks like we have dropped 30 seconds off travel time on emergent calls, this is due to staffing another unit on the eastside of the freeway. He added that he has received confirmation from the title company that the disputed 12 feet and the 50 feet to the north and east has been recognized for a clear title for the Brooklake Property but then another issue came up that he needs to work with the City of Federal Way on, in regards but with everything good comes something bad the FW Community Center needs to close up a problem on their report. We will be in contact with them. So there is no reflection back on us.

EMERGENCY MANAGEMENT

D/C Trackwell reported that in reviewing our 2009 on the job injuries most of these were due to lifting patients, he will getting a sample of an Elk and a Camel, this equipment is used to lift patients off the floor into the sitting position so they can be transferred to a gurney or to the

standing position. A/C Plumlee is working on some funding through King County.

D/C Trackwell added that the City of Federal Way is working on the Mitigation & Recovery Plan which will be a continuation from our training last August in Emmitsburg. This should be highly interactive.

FIRE MARSHAL/PREVENTION/PUBLIC EDUCATION/PUBLIC INFORMATION

D/C Olson thanked the Board for approving the Hazard Mitigation Plan Resolution it is a good stand alone plan. He added that the Annual Report is at the printer right now, and should be done next week. Next Wednesday, April 28th is Scout Nite from 5:00 pm – 8:00 pm at Station 62, they expecting 600-800 kids. Each of our special teams will be demonstrating their skills, the Foundation will be serving hot dogs, there will be the helmet fit station, the Federal Way Police Swat team along with Airlift Northwest.

TRAINING AND SAFETY

Chief Church reported that D/C Pennington is at Station 62 finishing up with the Lieutenants Assessment.

HUMAN RESOURCES

Chief Church reported that Mary is at Station 62 finishing up with the Lieutenants Assessment.

INFORMATION TECHNOLOGY

IT Director Ganem reported that they are wrapping up the server upgrade, they plan to flip the switch while Chief Church is on vacation. They are hoping for late April - early May. He added that he is working with Sprint on the Air Cards for the MDC's, they really want our business so we are looking to sign a longer agreement 1-3 years if they outfit our stations with antennas for better signals.

IT Director Ganem added that he is helping Finance to close out the upgrade so employees can access their pay stubs online.

FINANCE

CFO Lawson reported that we held our Exit Conference with the Auditor and there were no findings, they will be back October – November to do the 2009 Audit. The Financial Annual Report is due mid May. He added that he will be on jury duty during the week of closing in May.

APRIL BUDGET

The April budget is 2.1% under budget. CFO Lawson read into the record the list of expenditures for the month of April. CFO Lawson added this is pretty good especially with our front end costs and you will see one line in the 432% for FMO Holiday, Vacation and Sell-Backs for retired D/C Ron Biesold. He cashed out his vacation at the beginning of 2010, not 2009 as we had planned, we will be transferring this line item to reflect the correct transactions. Commissioner Freitas noted that he has specific questions for CFO Lawson and asked if it is okay to work with him directly on these questions, promising not overstep the boundaries.

VOUCHERS
The following April Vouchers/Payments were approved and signed by the Board.

Mid month utility vouchers documents (100377-100389) totaling	$21,649.64
Accounts Payable Vouchers (100390-100502) totaling	$713,355.27
Payroll Direct Deposit Document for 164 individuals F021 - F331 totaling	$893,833.48
Payroll Check Voucher Document (#100447 for 1 individuals) *this was included in the AP Vouchers	
Payroll Electronic Federal Tax Payment totaling	$174,763.79
TOTAL approval	$1,803,602.18

*1 Payroll check in the amount of $480.22 was included in the AP total.

PUBLIC COMMENTS
There were no public comments.

The meeting adjourned at 1705.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY