SOUTH KING FIRE & RESCUE

COMMISSIONERS MEETING
Station 68
February 18, 2010

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Rickert Fossos, Thompson and Freitas in attendance. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by D/C Pennington.

Commissioner Gates welcomed everyone to the meeting.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the January 21, 2010 Commissioner's meeting. Commissiner Fossos made a Motion to approve the January 21, 2010 minutes. Motion carried unanimously. Commissioner Gates asked for the approval of the minutes of January 22, 2010 – Special Meeting Retreat. Commissioner Thompson made a Motion to approve the January 22, 2010 minutes. Commissioner Freitas noted that he did not think the minutes were accurate and reflected his comments. The Secretary sent out the minutes in advance and he replied that they were not correct and he had some comments that he would like to have added into the minutes. He added that Commissioner Gates, the Board Secretary and the Chief reviewed the minutes and his comments and he believes this is an inaccurate reflection of what was said at the meeting. He will be voting against the adoption of the minutes. Commissioner Fossos added that before the minutes are approved every Commissioner has the opportunity to make corrections, all you have to do is make a Motion to add, delete or correct the minutes. Commissioner Gates added that he and the Board Secretary went over Commissioner Freitas's comments we incorporated some of his comments into the minutes. Commissioner Freitas passed out his email with his comments to the rest of the Board; Commissioner Fossos made an amendment to the Motion to allow Commissioner Freitas to add any changes that he feels need to be added to reflect the January 22nd minutes. Commissioner Freitas noted he is trying to get an accurate reflection out to the public during a possible election year of what we are doing; open Government is a big thing that is all he is requesting.

After some more discussion Commissioner Rickert made an amendment to attach a copy of Commissioner Freitas's email that was sent to the Board Secretary with his comments regarding the minutes, after more discussion, Amendment passed. Motion passed.

COMMISSIONERS COMMENTS

Commissioner Thompson reported that he attended the Special meeting – Retreat last month, there was some good dialog it sets the tone for the next 6 – 8 months. He also attended Commissioner Hershey's Retirement Party, it was well attended, and there were a number of individuals that he hasn't seen in a long time. Commissioner Thompson was reappointed to the WFCA Education Committee, he believes the same individuals will be on the committee as indicated by the WFCA website. He has some ideas to discuss with the Education

Committee on some kinds of training that is available; hopefully they will send out some surveys asking for input from the membership.

Commissioner Fossos reported that he attended the Special Meeting - Retreat. He also attended the basketball game SKF&R vs FWPD, Commissioner Hershey did a great job setting everything up. He also met with a few members of the Yearbook Committee and Taylor Publishing. Captain Hopf gave an update from the meeting with Taylor Publishing; at the meeting they discussed what type of covers we are interested in, the number of pages in the book, color pages vs black and white pages and there was a lot of discussion on how we wanted it to look, Taylor Publishing will be getting back with us on some pricing. Another thing we have to decide is how far back in our history do we want to go. Commissioner Fossos added that he had the privilege to teach at the IAFF ALTS Conference in Florida.

Commissioner Rickert reported that he attended Mr. Hershey's Retirement Party; it was nice to see a lot of old faces, it was a good party, he also attended the King County Executive Board meeting and the Retreat.

Commissioner Freitas reported that he attended the King County Executive Board meeting, evidentially there is some funding issues with EMAC, the King County Commissioners were going to write a letter in support of the King County Chiefs for EMAC funding, for a reallocation of funding, King County is going to receive $200,000 out of a 4.8 million Grant. There is also a rumor that Jim Lux the WFCA Healthcare Advisor will be the guest speaker at the King County Commissioner meeting in March. He added that he was happy to hear some support and organization in Des Moines for Emergency Management from a professional to help them, we are making progress in that area and he looks forward to receiving more reports on how that is going.

Commissioner Gates reported that he attended the Special Meeting – Retreat, the Federal Way Government Liaison Committee Meeting where Cary Roe brought up the IEMC drill and asked what type of training we would be interested in, so they are looking at scheduling some more training and exercises. He also attended Commissioner Hershey retirement party and was impressed with the number of people that attended; he thanked those that put the party together. He also attended the HRA Committee meeting with Lt. Herrera, Lt. Ervin, FF Heinze, Mary Stevens and Tom Treves our Healthcare consultant. Tom will be writing up the minutes and they will be distributed once they are received. Commissioner Gates noted that the Library and Federal Way Schools Levies are passing; he wished the passing numbers were larger but at least they are passing.

PUBLIC COMMENTS

Wayne Corey reported that he attended the CAT meeting and people in Des Moines are starting to ask him questions about the Benefit Charge, so the sooner we can get additional information out there the better. He has also received a $1,000 donation for Elder Watch from the Des Moines Legacy Foundation and he has tickets for sale for the Des Moines Rotary's Annual Poverty Bay Wine Festival is anyone is interested. The Festival will take place March 6th and 7th at the Landmark on the Sound.

Roger Hershey appreciated the comments about his Retirement Party and he thanked Lauri

Perry for setting everything up. He added that it is time to think about a reunion.

COMMISSIONERS COMMITTEES

Commissioner Gates noted that we have already reported on the HRA and Yearbook Committee, no other committees have met.

SEPCIAL RECOGNITION FOR DICK BODY

Chief Church asked Chairman Gates, Dick Body and Captain Body to please come forward. Chief Church stated that we understand, Dick Body was unable to attend our banquet in January, but he is very honored to present Dick with the Marcel Trotignon Award for driving our Antique Engine wherever and whenever we need it driven to community events or festivals.

Chief Church then asked Commissioner Freitas to please come forward and he read the plaque that was presented to Commissioner Freitas thanking him for 8 years of Service as the Chairman of the Board of Commissioners and he presented him with a gift card to Saltys from the members of the Administrative Team.

UPDATING RESOLUTION NO. 320 PER DIEM AND MILEAGE

Chief Church noted that we annually update the resolution for per diem and mileage rates. Chief Church read the resolution into record. Commissioner Freitas made a Motion to approve Resolution No. 320. Motion carried.

CHIEF/ADMINISTRATOR'S REPORT

Chief Church noted he and D/C Olson gave it their all on the basketball court, we are looking ahead to next year, they can't beat us three (3) years in a row, but we will beat them at the chili cook-off this fall. At some point we will challenge the DMPD on a basketball game, so hopefully we will be able to beat one of the teams.

He reviewed some meeting dates:

- March 25th – CAT Meeting – Special Meeting of the Board
- May 13th – CAT Meeting – Special Meeting of the Board
- March 31st – Strategic Leadership Team Meeting
- June 18th – Retreat
- October 22nd – Retreat

Chief Church added that on Monday he will be in Olympia testifying in the Senate on HB1080, allowing impact fees for fire districts and the other key legislative bills such as eliminating the barriers on the residential fire sprinkler and the WUI (Wildland Urban Interface Code) bill. So far things are looking pretty good in Olympia for the short session.

EMERGENCY OPERATIONS, SPECIAL OPERATIONS, EMS & WELNESS & FITNESS

Chief Church reported that A/C Plumlee is unable to be here tonight, he is attending the Olympics, his report is in your packet.

LOGISTICS, FLEET, FACILITIES & ACCREDIATION

Chief Church reported that D/C Knorr is unable to be here tonight, he is attending the Olympic, his report is in your packet.

EMERGENCY MANAGEMENT

D/C Trackwell reported Thomas Sirgedas, the AmeriCorps Volunteer has resigned, as it turned out AmeriCorps was unable to provide his family what they needed. He has been very active with the NET in Des Moines.

PREVENTION/PUBLIC EDUCATION/PULBIC INFORMATION

D/C Olson reported that Public Education is on target to attend each school, he also offered Public Education kudos for their work in getting press releases out and kudos to the Federal Way Mirror, for printing our press releases. Public Education will be prepared for any releases and input for the benefit charge if the Board decides to go that direction.

The newsletter should be out the first week of March, please let Public Education know if you do not receive a copy.

D/C Olson noted that there has been some talk about a high rise project in the Federal Way area, so far Fire Prevention has looked at several sets of plans for high rises but none of them have materialized.

He added that he and Chief Church attended the King County Fire Chiefs meeting and he is looking forward to being the liaison with the King County Fire Prevention and the Chiefs. He added that since King County no longer has a Fire Marshal, the Chiefs are studying options for fire code protection and enforcement in the unincorporated areas of King County. They hope to have a plan to the King County Executive in regards to prevention and investigations, as things are happening quickly.

Commissioner Fossos asked where we were in the Federal Grant process for the apparatus. D/C Olson replied, that we are still in the running as we haven't been told no, yet.

Commissioner Freitas complemented D/C Olson for attending the Federal Way Chamber luncheon.

TRAINING AND SAFETY

D/C Pennington reported that he and most of his staff will be leaving tomorrow for Wenatchee for the WFC Training & Safety Officers Conference; Lt. Brewer will be here if anyone needs anything. Captain Body & Lt. Ervin will be teaching a class on survival skills during the conference. He offered kudos to his entire staff for their hard work and support that they have offered him and the WFC Training Section while they have been working on preparations for the WFC Training & Safety Officers conference, a lot couldn't be done without his great staff. D/C Pennington added that on May 6th they will be hosting the King County Paramedic MCI training.

HUMAN RESOURCES

Mary Stevens passed out the OSHA report to the Board of Commissioners that outlines the number of on the job injuries and the time loss for 2009 and she reviewed it outlining that in

2009 we had 24 on the job injuries/incidents which meant 13 individuals missed some work days associated with their injury and there was a total of 85 shifts missed. Commissioner Rickert asked if we could prepare a chart that indicates the trend for our injuries. Mary thanked Commissioner Gates for being a part of the HRA Committee. Mary presented a 35 year pin to D/C Pennington who started with the department February 1, 1975. D/C Pennington added that it has been a great 35 years; he is looking forward to many more.

INFORMATION TECHNOLOGY

IT Director Ganem noted that the computers will be down next Saturday, February 27th due to some upgrades, the rest of his report is in your packet.

FINANCE

CFO Lawson reported that Governor Gregoire is looking at a 640 million dollar tax package, it has him a little concerned, and hopefully it doesn't cause any problems. The accounting system is working pretty well; there are a few things that still need to be resolved. We should be writing our own checks in April instead of March, depending on resolving a few problems with the upgrade. CFO Lawson has a meeting scheduled with the County next week to discuss check writing. The Auditor should start in the office tomorrow, Lauri Perry is trying to schedule the Entrance Interview with the Auditor, we will be asking how they plan to handle the 2008 issue, so far the Auditor plans to focus on a regular Audit as we have dealt with the 2008 issue. The Auditor will be coming back in the fall of 2010 to do an audit of 2009 financial records. CFO Lawson noted that he is looking forward to April to see how the property taxes are coming in during these tough economic times.

Commissioner Freitas noted that he would like to address CFO Lawson on three (3) expenditures.

FEBRUARY BUDGET

The February budget is .26% under budget. CFO Lawson read into the record the list of expenditures for the month of January.

VOUCHERS

The following Vouchers/Payments were approved and signed by the Board.

Mid month utility vouchers documents (100119-100129) totaling	$25,360.53
Accounts Payable Vouchers (100130-100249) totaling	$780,702.94*
Payroll Direct Deposit Document for 164 individuals F021 – F331 totaling	$891,401.41
Payroll Check Voucher Document (#100184, 100199, 100247 for 3 individuals) see below*	
Payroll Electronic Federal Tax Payment totaling	$173,049.97
TOTAL approval	$1,871,736.12

*the AP total includes 3 payroll checks totaling $1,221.27

PUBLIC COMMENTS

Commissioner Gates asked when the 2010 JLM Meeting schedule would be available; Lauri Perry replied that it should be finalized by the end of the month.

Roger Hershey noted that on behalf of the Lions, he thanked everyone for participating and supporting the Lions at the Basketball game, they made some good money.

The meeting adjourned at 1710.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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COMMISSIONER

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BOARD SECRETARY