SOUTH KING FIRE & RESCUE

COMMISSIONERS MEETING
Station 68
January 21, 2010

Commissioner Freitas called the meeting to order at 1605 hours with Commissioners Gates, Rickert and Fossos in attendance, Commissioner Thompson called he will be 15-20 minutes late. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Rickert.

Commissioner Freitas welcomed everyone to the meeting, noting to please speak loudly as the recorder is malfunctioning.

APPROVAL OF MINUTES

Commissioner Freitas asked for the approval of the minutes of the December 17th, 2009 Commissioner's meeting, the January 6, 2010 Special Meeting with Rep. Upthegrove and the January 7, 2010 Special Meeting with our Legislators. Commissioner Gates made a Motion to approve all of the minutes. It was noted that Commissioner Rickert would not be able to vote on the December meeting minutes, since he wasn't a commissioner at the time of the meeting. Commissioner Gates withdrew his Motion to approve the three (3) sets of minutes. Commissioner Gates made a Motion to approve the December 17, 2009 minutes. Motion carried with Commissioner Rickert abstained. Commissioner Gates made a Motion to approve the January 6, 2010 and January 7, 2010 minutes. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fossos was happy to report that he made it to the meeting before the official start time; there were a few comments about what clock he was referring to…. Commissioner Fossos added that he attended the Yearbook Committee meeting, it was an outstanding meeting, and he is glad that former Commissioner Hershey will continue to be on the committee, as he plays an active role with the volunteers and retirees. At the meeting they discussed the number of pages, how many should be in color, work space and the size of the committee. There was a unanimous decision that the yearbook belongs to the members.

Commissioner Thompson arrived at 1610 hours.

Commissioner Thompson apologized for being a little late. He attended the King County Commissioner Executive Board Meeting, there were a couple of appointments made, Commissioner Freitas will be on the Emergency Management Committee and Commissioner Rickert will be on the EMS Advisory Committee. He added that he had a great time at the Banquet and he has a WFCA Education Committee meeting in April. He noted that he was fortunate enough to be driving near the freeway when Officer Mundel's body was being escorted back to Pierce County; he was very impressed to see our firefighters paying tribute to the body. Commissioner Thompson noted that he attended the King County Commissioners & Chiefs Installation Banquet last night, Commissioner Gates was honored

with the Jiggs & Jim Award.

Commissioner Gates noted that he was very surprised to receive the Jiggs & Jim Award. He attended the following meetings, Budget, Finance & Audit Committee Meeting on January 5th, two (2) Special Meetings with our Legislators on January 6th and 7th and last night he attended the King County Commissioners & Chiefs Installation Banquet.

Commissioner Rickert reported that he was glad to be back as a Commissioner and he thanked Commissioners Harris & Hershey for all the time they spent in the fire service as volunteers and Commissioners and the work that they have done. He noted that he attended both of the meetings with the Legislators on January 6th and 7th and last night he attended the King County Commissioners & Chiefs Installation Banquet. So far he has attended three (3) meetings this month and it is only the 21st.

Commissioner Freitas acknowledged and congratulated everyone that was nominated and received awards for their service to the community, congratulations to everyone.

PUBLIC COMMENTS

Roger Hershey noted that he attended the Banquet on Saturday night and received a fantastic plaque for his retirement. There were a lot of deserving people; it was nice to see some of them recognized. He reminded everyone that on Saturday, February 6th the Lions will have their 2nd Annual Helen Keller Fund Raiser basketball game South King Fire & Rescue vs Federal Way Police Department at 12 Noon at Decatur High School. He noted that he enjoyed his time on the Board.

Wayne Corey reported that he also attended the banquet on Saturday, he and his wife had a good time; it was nice to see all of the awards given out. He added that the last 2-3 months he has been working with the King County Prosecutor on the Elder Watch Program and Wayne has agreed to help them out, they will basically be the "eyes and ears" for our community as the Prosecutor is facing some tough budget cuts.

COMMISSIONERS COMMITTEES

Commissioner Gates reported that the Budget, Finance & Audit Committee met on Tuesday, January 5th, CFO Lawson gave them an update on where we are financially and what our finances look like, they also met with a consultant on the Benefit Charge and the strategy that she will be presenting at the Retreat tomorrow.

SWEARING IN OF COMMISSIONER RICKERT AND COMMISSIONER FREITAS

A/C Plumlee asked Commissioners Rickert and Freitas to please come forward and raise their right hand and repeat after him, he then read the swearing in statement that was sent to us by King County Elections Office. Commissioners Rickert and Freitas then signed the Oath of Office Certificates.

ELECTION FOR CHAIR OF SOUTH KING FIRE & RESCUE BOARD FOR 2010

Commissioner Freitas asked if there were any nominations for the position of Board Chair for 2010. Commissioner Freitas nominated Commissioner Gates as the Chair. Commissioner

Freitas asked again if there were any nominations for the position of Board Chair, hearing no more nominations, Commissioner Gates became the Board Chair for 2010. Commissioner Gates took over the meeting since he was the new Chair.

ELECTION FOR VICE CHAIR OF SOUTH KING FIRE & RESCUE BOARD FOR 2010

Commissioner Gates asked if there were any nominations for the position of Board Vice Chair. Commissioner Freitas nominated Commissioner Fossos. Commissioner Fossos nominated Commissioner Thompson. Commissioner Gates asked again if there were any nominations for the position of Board Vice Chair for 2010. Hearing no more nominations, the Board voted via sealed ballot and the ballots were counted by A/C Plumlee and Lauri Perry, A/C Plumlee then introduced the new Board Vice Chair Commissioner Fossos.

CHIEF/ADMINISTRATOR'S REPORT

A/C Plumlee reported that Chief Church is in Lacey attending a WFC Board Meeting, their meeting ran a little late due to a number of topics that they needed to discuss.

EMERGENCY OPERATIONS, SPECIAL OPERATIONS, EMS & WELNESS & FITNESS

A/C Plumlee reported that 2009 was a busy year especially the end of the year with the tough line of duty deaths with the Police Officers and the passing of Retired Chief Hash. We also had a number of staff dealing with the loss of family members. A/C Plumlee echoed what Commissioner Thompson mentioned about our firefighters doing a great job with the procession of the fallen Police Officers, honoring Officer Mundel's body; they take pride in what they do. Our Honor Guard did an excellent job at the Hash service.

Commissioner Fossos congratulated and thanked Commissioner Freitas for his service as Chair during some troubling times with the merger.

A/C Plumlee added that he also attended the Banquet on Saturday night, it was a great time. There are a lot of things that go on behind the scenes; he thanked the REC Committee and the Banquet Committee for selecting the award winners and for coordination of the banquet.

D/C Trackwell noted that besides his written report he, Chief Church, Chief Baker (DMPD) and Patti Harris (DMPD) met to discuss the Emergency Management role for Des Moines for 2010 and they laid out the plan. D/C Trackwell just received an email that the City of Des Moines will be able to use our Code Red, all they need to do is purchase a pass code and minutes, they will be using this to contact their staff if they need to bring them back on an emergency, it will only cost the City of Des Moines about $200.00. He added that so far we have collected just short of $1,000.00 worth of donations in Memory of Retired Chief Hash; the donations will be used to purchase some equipment for a ladder truck.

B/C Chaney thanked D/C Trackwell for everything he did in working with the Hash family and preparations on the Service, it was a nicely done. B/C Chaney added that he was in Olympia to get clarification on how the funds are released to the apprenticeship. He noted that his crews arrived at a fully involved basement fire and the crews had the fire contained within three (3) minutes, they did a great job.

LOGISTICS, FLEET, FACILITIES & ACCREDIATION

D/C Knorr thanked Commissioner Hershey for his years of service as Hershey was a volunteer when Knorr joined the department; they have worked together since 1978. He thanked everyone for the recognition at the banquet, it was unexpected. It was an honor to receive the Bill Martin Award, he is very close to Bill and it is great to receive the award named after him. D/C Knorr added that Yamaha has saved the department a lot of money with repairs on the boat motors, the work should be completed in early February. D/C Knorr noted that he missed last month's meeting since he was in Appleton, it was an invaluable trip. We are still awaiting word on the grant for the aerial that we applied for. In regards to Accreditation, he added that FF Perusse is working days, working on the Risk Assessment, placing it in the GIS Software, it shows the facets of the district and population, once that is completed, we will begin writing our own risk assessments and begin moving forward.

EMERGENCY MANAGEMENT

D/C Trackwell reported that the City of Des Moines employees will be completing the NIMS Training, so they can apply for federal grants. A/C Plumlee thanked D/C Trackwell for doing a great job with all of the planning for Retired Chief Hash's service. Commissioner Fossos added that he would like to see a follow-up meeting for the IEMC Group and another drill with lessons learned, especially after watching the news and seeing what Haiti has had to deal with.

PREVENTION/PUBLIC EDUCATION/PULBIC INFORMATION

A/C Plumlee noted that D/C Olson is also in Lacey for the WFC Board Meeting with Chief Church.

TRAINING AND SAFETY

A/C Plumlee reported that D/C Pennington is attending Advancing Leadership.

HUMAN RESOURCES

Mary Stevens thanked Commissioner Freitas for his service serving the Board as Chair and she congratulated Commissioner Gates as being named the new Board Chair. She congratulated Freitas and Rickert for being named Commissioners again and congratulated Hershey for serving the department for 37 years. She added that next week she will be attending the IAFF Conference in Florida with the Executive Board Members. She apologized for stealing CFO Lawson's thunder but, noted that they have finished the finance upgrade. Pat Gentry and Matt Rinehardt have been staying late to go over each detail and double checking their work to make sure there aren't any errors; Donna Franklin has also been double checking all of the AP entries. Joe Ganem did a great job as project manager; she thanked him for his leadership and stepping in when he needed to. She congratulated Commissioner Thompson for serving the department for 10 years.

INFORMATION TECHNOLOGY

A/C Plumlee reported that IT Director Joe Ganem is unable to be here tonight. His report is in your packet.

FINANCE

CFO Lawson reported that we have closed on the Quadrant property and the property is already insured. Staff has worked very hard, and we have closed for the month, the pay

stubs will have a new look to them, there will be a cheat sheet going out with the new pay stubs to explain what the codes mean. The State Auditor should be here in the next four (4) weeks to Audit 2008 and then again in September or October to Audit 2009.

JANUARY BUDGET

The January budget is 1/2% over budget; due to the number of expenditures that are paid early in the year for instance, vacation cash outs and wellness incentives. Commissioner Freitas asked about the year to date wellness at 130.19% are we already over budget for the month or year? CFO Lawson noted that that was for the year, we had more people cashing in their vacation time and people weren't as sick as we had predicted, so we paid out more wellness incentive than anticipated. CFO Lawson read into the record the list of expenditures for the month of January.

VOUCHERS

The following Vouchers/Payments were approved and signed by the Board.

Mid month utility vouchers documents (100001-100014) totaling	$25,539.64
Accounts Payable Vouchers (100017-100118) totaling	$740,638.52
Payroll Direct Deposit Document for 164 individuals F021 – F331 totaling	$1,065,075.44
Payroll Check Voucher Document (#100015-100016 for 2 individuals) totaling	$3,388.00
Payroll Electronic Federal Tax Payment totaling	$233,433.94
TOTAL approval	$2,068,075.54

PUBLIC COMMENTS

Commissioner Fossos noted that he has a real concern for public safety with what the City of Des Moines is doing; his concern for safety is for our personnel, the citizens and the police officers in Des Moines. As a Commissioner who lives in Des Moines I am concerned with the reported loss of sworn police officers in the City of Des Moines. They are an important part of public safety and if the reductions are true this action will impact the safety of South King Fire & Rescue's personnel and the public we serve. After some discussion, Commissiner Gates reminded Commissioner Fossos to make sure that if he speaks at a City Council meeting, you are speaking as an individual, do not wear your department badge, shirt, or jacket, you are not representing the Board; you are acting as a citizen who lives in Des Moines.

Commissioner Gates reminded the Board, that we have a Retreat tomorrow at Station 68 at 0800 hours.

The meeting adjourned at 1717.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER