SOUTH KING FIRE & RESCUE

January 23, 2018
Station 67

Commissioner Thompson called the meeting to order at 1700 hours with Commissioners Fuller and Fossos in attendance. Commissioner Gates was excused and Commissioner Rickert is on his way. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fossos.

APPROVAL OF MINUTES

Commissioner Thompson asked for the approval of the Regular Meeting Minutes of December 26, 2017. Commissioner Fossos made a Motion to approve the December 26, 2017, minutes as submitted. Commissioner Fuller seconded the Motion. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fuller noted that he stopped by Station 61 to see how the construction was coming along, he received an excellent tour of the station and there were some great comments from the crew. He also attended the Federal Way Chamber luncheon, the one year anniversary of the Day Center, lots of good work is taking place at the day center. He attended the State of the City with Mayor Ferrell and the Federal Way Chamber event, with Attorney General Bob Ferguson speaking, he seemed very personable.

Commissioner Fossos attended the EMAC meeting, they don't seem to be as proactive as he would like them to be. He also attended the City of Federal Way State of the City at the PAEC, the King County Commissioners and Chiefs Installation Banquet and the Chamber event with Attorney General Bob Ferguson as the guest speaker.

Commissioner Rickert arrived at 1706 hours.

Commissioner Rickert had no comments.

Commissioner Thompson attended the Federal Way Chamber Conversation with Attorney General Bob Ferguson, the 2020 EMS Levy kick-off event on behalf of the King County Fire Commissioners Assoc., the State of the City with Mayor Ferrell, the first anniversary of the day center, this event was well attended, the 2018 King County Commissioners and Chiefs Installation Banquet, had a good time with lots of laughs.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Rickert noted that the Budget, Finance and Audit Committee met with the Auditors for the Exit Conference, the notes are in your packet.

OATH OF OFFICE FOR COMMISSIONERS JAMES FOSSOS AND MARK THOMPSON

A/C Pennington introduced Judge Lisa Leone. Judge Leone performed the Swearing in Office to Mark Thompson and an Oath of Office was signed. Judge Leone then performed the Swearing in Office to James Fossos and an Oath of Office was signed.

UPDATE TO RESOLUTION 320 – ADOPTING MILEAGE AND PER DIEM FOR 2018

A/C Pennington read Resolution 320 into record. Commissioner Fossos made a Motion to approve Resolution 320 for mileage and per diem as submitted. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

RESOLUTION 542 – DONATION OF SURPLUS EQUIPMENT

A/C Pennington read Resolution 542 into record. Commissioner Rickert made a Motion to approve Resolution 542. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

D/C Mataftin provided a Bond Update;

- Station 61 – has received their temporary certificate of occupancy, they are nearing the end of the project, they have done a very nice job and are great contractors to work with.
- Station 66 – is really taking shape, very happy with the contractors
- Station 64 – we are still waiting for the permits from the City of Federal Way

Apparatus

- The new ladder truck is being painted, the end of February it should be 60% completed, should be here mid-May.
- Staff vehicles are on order and should be here anytime.

CAO Report by Captain Bellinghausen

- The CMT rig will be changing schedules to 5 days a week with 2 firefighters (1 from SKF&R and 1 from VRFA) working alongside a Social Worker. There was some great candidates for both the Firefighter position and the Social Worker position.
- We have three (3) trained Car Seat Technicians, once a month at Station 62, during a three hour window, we will offer to check and install car seats, we will also offer this service at upcoming events in the community.
- The Historical Society is talking about making some great displays to showcase the history of our city.
- The Federal Way Mirror has a new reporter.
- The Day Center has been opened for a year.

A/C Pennington noted that we received a nice thank you letter from VRFA for our assistance with their 2 alarm fire in downtown Auburn. We are working with Burien Fire and Medic One as to why we weren't requested to help with the Coast Guard Rescue, initial reports were that the incident was too far north for our response area. Lts. Joe Suver and Chris England will be retiring the end of the month.

Finance Manager Delia Fjelstad reported that we are 5 basis points over budget for the year.

JANUARY BUDGET

Finance Manager Delia Fjelstad noted that we had a payroll adjustment for 20 employees that we are working on and once it is completed, we will work with the Board to get your approval and signatures.

Delia read into record the list of expenditures for the month of January.

Mid-Month Utility Warrants (111077-111098) totaling	$530,490.08
Accounts Payable Warrants (111099-111173) totaling	$981,254.58
Payroll Direct Deposit Document for 169 indiv. DD014974--015142 totaling	$1,175,084.23
Payroll Warrant for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$299,203.28
TOTAL approval	$2,986,203.17

Commissioner Thompson requested a personal privilege to remember Bill Kerr he was a great guy, 2nd Battalion and passed away earlier this month.

Commissioner Thompson added that he and Commissioner Fossos met with a Commissioner from Burien Fire to talk about a merger, it was a great Q and A session, and the new Board could go from 5 members to 7 members.

Meeting adjourned at 1740 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY