



**SOUTH KING FIRE & RESCUE**  
 31617 1<sup>st</sup> Ave S  
 Federal Way, WA 98003  
 Bus: 253-946-7248  
 Fax: 253-529-7206

**FIRE ALARM SYSTEM  
TEST REPORT**

(One System Per Report)

Date: \_\_\_\_\_

**PLEASE PRINT**

**PROPERTY NAME (OCCUPANCY)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Facility Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**TESTING ORGANIZATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Technician: \_\_\_\_\_

License No: \_\_\_\_\_

Signature: \_\_\_\_\_

(This is to certify that this fire alarm system has been properly inspected for reliability to cover the items listed in this report, is consistent with NFPA Fire Alarm Maintenance Standards, and all corrections have been made.)

**MONITORING AGENCY**

Name: \_\_\_\_\_

Contact Name or Operator No: \_\_\_\_\_

Telephone: \_\_\_\_\_

Panel manufacturer: \_\_\_\_\_

No. of initiating circuits: \_\_\_\_\_

Battery voltage: \_\_\_\_\_ volts

Battery voltage under full load \_\_\_\_\_ volts (signals operating)

- SERVICE**     Quarterly  
 Semi-annually  
 Annually  
 Other (Specify) \_\_\_\_\_

Model No: \_\_\_\_\_

No. of signal circuits: \_\_\_\_\_

Charge circuit voltage: \_\_\_\_\_ volts

SYSTEM POWER CHECKS	SATISFACTORY		
	YES	NO	N/A
Trouble Signal with AC power off			
System operates satisfactory on stand-by power			
All signals operate on AC power			
All circuits checked for electrical supervision			
Control panel checks made per NFPA & manufacturer's instructions			
All auxiliary equipment operates (elevators, fans, dampers)			
Automatic time delay of general alarm _____ minutes			
All alarm notification appliances been checked for proper operation			
Key to panel available			
Operating instructions at panel			
Test record posted at panel			

TYPE OF EQUIPMENT TESTED <i>(All devices must be tested)</i>	# UNITS TESTED	SATISFACTORY		
		YES	NO	N/A
Bells, Horns, Chimes, Voice alarm speakers				
Visual Alarm Devices				
Circuit Trouble Indicators				
Automatic Fire Sprinkler Supervisory Switches				
Automatic Fire Sprinkler Flow Switches				
Heat Detectors				
Smoke Detectors				
Manual Pull Stations				
Ventilation Controls Operate				
Generator Starts				
Annunciators				
Elevator Recall				
Automatic Door Release				
Fire Dampers/Smoke Dampers				
Phone Jacks				
Automatic Door Unlocks (Failsafe)				
Other				
<b>CENTRAL STATION MONITORING</b>				
Alarm Signal				
Alarm Restores				
Trouble Signal				
Supervisory Signal				
Supervisory Restorable				
Notify Monitoring Agency that testing is complete				

Problems Found: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Corrections Made: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Date Corrected: \_\_\_\_\_ By: \_\_\_\_\_

**THIS FORM SHOULD BE FILLED OUT IN DUPLICATE. ONE COPY SHALL BE LEFT AT THE OCCUPANCY.  
 THE SECOND COPY SHALL BE FORWARDED TO:**

**South King Fire & Rescue  
 Fire Marshal's Office  
 31617 1st Ave S  
 Federal Way, WA 98003  
 Fax 253-529-7206**